

International Training Activities Emergency Preparedness and Response

Australia

- WORKSHOP, 2003

Title: Workshop on Risk Management
From: 26 May 2003 **To:** 27 May 2003
City: Brisbane and Sydney
www: <http://www.caval.edu.au/pdf/register/>
Organiser: CAVAL
Contact person: Eve Cornish
E-mail contact: evect@caval.edu.au

Address:
CAVAL Collaborative Solutions
4 Park Drive
Bundoora, Vic. 3038

Tel. +61 3 9459 2722 - **Fax** +61 3 9459 2733

Description: The purpose of this workshop is an examination of risk analysis, mitigation and the application of the Australian/New Zealand standard and other tools, particularly in relation to libraries and other organisations whose services depend in part on collections.

- WORKSHOP, 2001

Title: Workshop on Disaster Management and Recovery
From: 15 November 2001 **To:** 16 November 2001
Place: CAVAL, Caval Archive and Research Materials (CARM)
City: Bundoora
www: <http://www.caval.edu.au>
Organiser: CAVAL
Contact person: Eve Cornish
E-mail contact: evect@caval.edu.au

Address:
CAVAL Collaborative Solutions
4 Park Drive
Bundoora, Vic. 3038

Tel. +61 3 9459 2722 - **Fax** +61 3 9459 2733

Description: The workshop features practical simulated library and archive disasters. Participants visited a disaster site, retrieved disaster struck library and archive materials and equipment, decided what action should be taken, set up an air drying process, learned how to compile a disaster response manual and how to manage disaster recovery effectively.

Brunei

- WORKSHOP, 1998

Title: Emergency Planning and Disaster Management for ASEAN Museums and Heritage Institutions

From: 6 December 1998 **To:** 11 December 1998

City: Bandar Seri Begawan

Organiser: Association of Southeast Asian Nations (ASEAN)

www: <http://www.aseansec.org>

Contact person: Bantong Antaran

E-mail contact: bmddir@brunet.bn

Address:

Ministry of Foreign Affairs

Jalan Subock

Bandar Seri Begawan

Tel. +673 2 22 37 27 - **Fax** +673 2 24 27 27

Description: This workshop discussed the types of emergencies and disaster problems that librarians and museums might encounter. It aimed specifically at training participants in the fundamental principles of emergency planning, formulation and implementation, establishing the broad principle of emergency planning in museum heritage institutions in ASEAN member countries.

France

- Workshop, 2004

Title: Risk Management Information Day and Demonstration

Date: 10 June 2004

City: Draguignan

www: <http://www.remifor.org>

Organiser: Réseau Européen Méditerranée d'Information et de Formation (REMIFOR)

Contact person: Carole Yver (Heritage co-ordinator)

E-mail contact: yvrc@club-internet.fr

Address:

ARPE

199, rue du combat

83300 Draguignan

Tel. +33 4 94 47 27 80

Address:

247, rue Jean Aicard

83300 Draguignan

Tel. +33 4 94 50 12 75 - **Fax** +33 4 94 68 77 03

Description: Presentation and assessment of a software programme for risk management. The day focused on the «Heritage» Web page presentation and rescue services, such as fire brigade and police. A practical glossary for the software programme is being developed and actions scheduled for coming months.

Italy

- Course, 2005

Title: Preventive Conservation: Reducing Risks to Collections

From: 6 June 2005 **To:** 24 June 2005

Place: ICCROM (International Centre for the Study of the Preservation and Restoration of Cultural Property)

City: Rome

www: http://www.iccrom.org/eng/training/events/courseannouncements/2004_2005/PCC2005.htm

Organiser: ICCROM and CCI (Canadian Conservation Institute) in collaboration with the CNM (Canadian Museum of Nature) and the ICN (Netherlands Institute for Cultural Heritage)

Contact person: Mrs Catherine Antomarchi

E-mail contact: preventiveconservation05@iccrom.org

Address:

ICCROM

13, via di San Michele

I-00153 Roma

Tel. +39 06 58 55 31 - **Fax** +39 06 58 55 33 49

Description: The purpose of the course is to discuss and practice the risk management approach to conservation of collections. Risk management can be understood not only as the management of rare catastrophes, but also the management of slow continental hazards, expected damages and everything between. It becomes an integrated view of all expected damages and losses to collections. The course will review the risk management concept and its various current interpretations and applications in the field of cultural heritage. Participants will be introduced to a practical method to carry out a risk assessment survey for collections in museums and archives. The course will also examine recent research that is critical to better estimates of risk, and thus to establishing priorities. Special focus will be given to dynamic and high-risk situations such as travelling exhibitions.

Japan

- Workshop, 2004

Title: Disaster Mitigation for Urban Cultural Heritage

Date: 23 March 2004

Place: Ritsumeikan University

City: Kyoto

www: <http://www.ritsumei.ac.jp/se/rv/coe/information-e.html>

Organiser: Ritsumeikan University

Contact persons: Prof. Masatake Murahashi and Prof. Akihisa Yoshikoshi

E-mail contact: rka23018@se.ritsumei.ac.jp

Address:

Office of Civil and Environmental Engineering

Ritsumeikan University

1-1-1 Noji-Higashi, Kusatsu

Shiga 525-8577

Tel. +81 77 561 2739 - **Fax** +81 77 561 2667

Description: Within the framework of the Research Centre for Urban Cultural Disaster Mitigation based in Kyoto, a workshop was organised focusing on risk preparedness for cultural heritage and covering planning activities for protecting this heritage from natural disasters in Japan.

Mexico

- INTERNATIONAL COURSE, 2003

Title: International course on *Protección del Patrimonio Cultural en Caso de Desastres*

From: 12 May 2003 **To:** 18 May 2003

Place: Hotel Los Aluxes

City: Mérida (Yucatán)

www: <http://transparencia.inah.gob.mx/directorio.php>

Organiser: Instituto Nacional de Antropología e Historia

Contact person: Vicente Flores Arias

E-mail contact: coordinacion.cnmh@inah.gob.mx

Address:

INAH

Coordinación Nacional de Monumentos Históricos

Correo Mayor No.11, Col. Centro

Cuauhtemoc, Distrito Federal, CP 06060

Tel. +52 55 42 56 31 - **Fax** +52 55 42 56 63

Description: The main purpose was to discuss preparedness and response strategies in order to deal with natural disasters such as flooding, volcano eruptions and hurricanes. The objective was to devise a global method for civil prevention and emergency plans through case studies and visits. In this framework, several institutions from Latin America were invited to explain their local experience.

Spain

- DISTANCE LEARNING COURSE, 2002

Title: Prevención de Riesgos en la Intervención del Patrimonio

From: 25 April 2002 **To:** 24 May 2002

Place: Instituto Andaluz del Patrimonio Histórico

City: Seville

www: <http://www.juntadeandalucia.es/cultura/iaph/>

Organiser: Instituto Andaluz del Patrimonio Histórico

Contact person: Antonio López Román

E-mail contact: cursos.iaph.ccul@juntadeandalucia.es

Address:

Instituto Andaluz del Patrimonio Histórico

Departamento de Formación y Comunicación

Isla de la Cartuja, 41092 Sevilla

Tel. +34 955 037 047 - **Fax** +34 955 037 001

Description: This one-month course used new technology (Internet) to train professionals in cultural institutions concerned by risk management. This e-learning course focused on emergency management, legislation, dangerous substances, security information networks, controls, physical and biological risks, fire, waste management, security and hygiene.

United Kingdom

- COURSE, 2003

Title: Course on Disasters and Housekeeping: Surviving a Disaster

From: 15 December 2003 **To:** 17 December 2003

Place: University of College London

City: London

www: <http://www.ucl.ac.uk/sustainableheritage/>

Organiser: University College London

Contact person: Sophia Mouzouropoulos

E-mail contact: s.mouzouropoulos@ucl.ac.uk

Address:

University College London

Centre for Sustainable Heritage

Bartlett School of Graduate Studies

Torrington Place Site

Gower Street

London WC1E 6BT

Tel. +44 20 679 5903

Description: This highly-rated course gave applicants comprehensive knowledge of housekeeping principles and their practical applications using the historic rooms and collections at an English Heritage property. The main purpose of this course was to set up a salvage operation from scratch, rescue newly fire and water-damaged collections in an environment designed to be as realistic as possible, to maintain a disaster plan and to keep it relevant.

- WORKSHOP, 2002

Title: Workshop on Disaster Management

Date: 16 May 2002

Place: University of Dundee

City: Dundee (Scotland)

Organiser: University of Dundee

Contact person: Helen Holden

E-mail contact: h.holden@dundee.ac.uk

Address:

University of Dundee

Library Conservation Unit

Dundee DD1 4HN, Scotland

Tel./Fax +44 13 82 34 40 94

- SEMINAR, 2000

Title: Disaster Management

Date: 23 May 2000

Place: Conference Centre, British Library

City: London

www: <http://www.bl.uk/services/conference.html>

Organiser: The British Library

Contact person: Belinda Sanderson

E-mail contact: belinda.sanderson@bl.uk

Address:

National Preservation Office
The British Library
96 Euston Road
London NW1 2DB

Tel. +44 20 74 12 77 24 - **Fax** +44 20 74 12 77 96

Description: The aim of the seminar was to look at different ways of approaching disaster management, focusing on co-operative and cross-sectored management of resources. Increasingly, institutions are planning through collaboration, whether regionally, nationally or internationally. These programmes are backed by a wealth of shared information which is frequently Web-based.

United States (the)

- COURSE, 2004

Title: Emergency Preparedness, Response and Recovery

Date: Available on request

Place: Amigos Organisation

City: Dallas, Texas

www: <http://www.amigos.org/learning/catalog/>

Organiser: Amigos Organisation

Contact person: Shelby Sanette

E-mail contact: sanett@amigos.org

Address:

Amigos Organisation
14400 Midway Road
Dallas, Texas 75244-3509

Tel. +1 800 843 8482; +1 972 851 8000 - **Fax** + 1 972 991 6061

Description: This two-day workshop helps participants prepare for and limit various types of damage through risk assessment, disaster planning, and recovery procedures. Several disaster plans are provided as models, and each institution creates a framework for its own plan. Day One focuses on identifying hazards and developing the disaster plan and is intended for current or potential disaster team leaders. Day Two addresses response and recovery, including hands-on salvage activities.

- WORKSHOP, 2004

Title: Disaster Mitigation for Cultural Collections: Risk Assessment and Crisis Communication

Date: 8 October 2004

Place: Central Library

City: Portland, Oregon

www: <http://www.ccaha.org/workshop.html#vuln>

Organiser: Conservation Center for Art and Historic Artifacts (CCAHA)

Co-sponsor: Portland Area Library System (PORTALS) and OCLC Western Service Center, Digital and Preservation Service Program

Contact persons: Julie Page and Michael Smith

E-mail contact: ccaaha@ccaaha.org

Address:

US Bank Room
Central Library
Multnomah Country Library
801 SW 10th Avenue
Portland, OR 97205

Tel. +1 215 545 06 13 - **Fax** +1 215 735 93 13

Description: In the workshop, participants learn how to conduct a vulnerability analysis and risk assessment to evaluate the types of emergencies that might affect their institution and its collections. The evaluation will help institutions develop effective strategies to minimise the likelihood of a disaster. A crisis communications expert addresses public relations strategies for emergency situations.

- WORKSHOP, 2004

Title: Hurricane Preparedness: Surviving the Big One

Date: 23 September 2004

Place: Regent University Library

City: Virginia Beach, Virginia

www: <http://www.solinet.net/workshops/workshopdesc.cfm>

Organiser: SOLINET

E-mail contact: sanett@amigos.org

Address:

Solinet

1438 West Peachtree Street NW

Suite 200

Atlanta, Georgia

Tel. +1 800 999 8558 - **Fax** +1 404 892 7879

Description: There are steps that can be taken before the storm hits to increase the chances of survival and minimise devastating damage. There are also steps that can be taken after the storm has passed that can accelerate recovery and minimise loss of collections. The one-day workshop focuses on the following: the nature of hurricanes, survival, general issues for developing a disaster plan, making your institution more storm-proof, activities before, during and after the storm.

- COURSE, 2004

Title: Assessing Risks to Your Collection

Date: 9 June 2004

Place: Hilton Portland

City: Portland, Oregon

www: <http://www.aic.stanford.edu>

Organiser: American Institute for Conservation of Historic and Artistic Works

Contact person: Eric Pourchot

E-mail contact: epourchot@aic-faic.org

Address:

1717 K Street NW, Suite 200

Washington, D.C. 20006

Tel. +1 202 452 9545 - **Fax** + 1 202 452 9328

Description: This workshop offers a method of assessing risks to collections in a team-based format. Participants learnt to identify the risks to which collections are exposed, which agents are responsible, and how types of risks differ; they assess the relative importance of risks and understand how risk assessment can be used to set institutional priorities for conservation. The workshop is a highly interactive training session including both technical and practical components and with participants playing an important part. Ideas are explored through lectures, demonstrations, brainstorming in small groups, assembling of ideas, presentation, and discussion.

- **COURSE, 2004**

Title: Course on Health and Safety in Museums

From: 19 May 2004 **To:** 2 July 2004

Place: George Washington University

City: Washington, D.C.

www: <http://www.gwu.edu>

Organiser: George Washington University

Contact person: David Goldsmith

E-mail contact: eohdfg@gwumc.edu

Contact person: Catharine Hawks

E-mail contact: cahawks@aol.com

Address:

TBA in Ross Hall

George Washington University Campus

2121 Eye Street, N.W.

Washington, D.C. 20052

Tel./Fax +1 703 876 9272

Description: This course was divided into six weeks and two sessions. The first session focused on an overview of museum occupations, workforces, museum terminology, museum facilities, health and safety hazards in museum, toxicology, the safety programme and hazards communication standards. The second one dealt with health hazard control, role of monitoring and surveillance, disaster planning and fire protection. The course was completed by visits of local museums.

- **E-LEARNING TRAINING, 2004**

Title: Developing a Disaster Plan (Web-based Training)

Dates: 20 April 2004 (Follow-up sessions on May 11 and June 1, 2004)

www: <http://solinet.net>

Organiser: SOLINET

Contact person: Tina Mason

E-mail contact: tmason@solinet.net

Address:

Solinet

1438 West Peachtree Street NW

Suite 200

Atlanta, Georgia

Tel. +1 800 999 8558 - **Fax** +1 404 892 7879

Description: This class guides participants through the development of a written disaster plan. This Web-based workshop is designed to support the work of an institution's disaster planning committee. The modules cover: establishment of a planning structure, information gathering, including risk assessment and resource list development, setting recovery priorities, an overview of recovery procedures, plan development and working with disaster recovery vendors.

- **WORKSHOP, 2004**

Title: Disaster Mitigation for Cultural Collections

From: 19 April 2004 **To:** 21 April 2004

Place: Museum of Modern Art

City: San Francisco, California

www: <http://cpc.stanford.edu/about/events.html>

<http://www.ccaha.org>

Organiser: Conservation Center for Art and Historic Artefacts (CCAHA)

Contact person: Julie A. Page

E-mail contact: jpage@ucsd.edu and ccaaha@ccaaha.org

Address:

Preservation Department - Geisel Library

University of California, San Diego

9500 Gilman Dr. 075N

La Jolla, CA 92093-0175

Tel. +1 858 534 7695 - **Fax** +1 215 735 9313

Description: Disaster planning prepares institutions to respond quickly to emergencies. Disaster mitigation, or the ability to identify risks and halt some emergencies from happening, should always play a key role in an institution's emergency preparedness and planning effort. In addition to large scale emergencies, institutions should be aware of the danger to their collections from roof leaks, pest infestation, mould blooms, theft, and fire.

This disaster mitigation workshop series provides tools for assessing an institution's vulnerability to disaster; evaluating fire prevention, detection, and suppression strategies; determining security risks; and assessing health and safety factors related to disaster.

- **SEMINAR, 2004**

Title: Disaster Preparedness

From: 15 March 2004 **To:** 16 March 2004

Place: The National Cowboy and Western Heritage Museum

City: Oklahoma City, Oklahoma

www: <http://www.okmuseums.org>

Organiser: Oklahoma Museums Association

E-mail contact: sodaniel@okmuseums.org

Address:

Oklahoma Museums Association

2100 NE 52nd Street

Oklahoma City OK 73111

Tel. +1 405 424 7757

Description: The seminar is divided into two parts, the first was about the bare bones of disaster planning and the second about post-disaster response. Focused topics involved situation evaluation, damage assessment, media destruction, health and safety issues, and salvage techniques.

- **WORKSHOP, 2004**

Title: Protecting Library Collections: Emergency Preparedness, Response and Recovery

Dates: 9 and 16 March 2004; 4 and 11 May 2004

Place: Cerritos Public Library and Stanislaus County Library-Salida Branch

City: Los Angeles and Modesto, California

www: <http://cpc.stanford.edu/about/events.html>

Organiser: California Preservation Clearinghouse

Contact person: Pam Alger

E-mail contact: mclshq@mcls.org

Contact person: Darla Gunning

E-mail contact: djg.499@usa.net

Tel. +1 626 683 8244; +1 209 937 8630

Description: This course is the follow-up to the 2002 workshop and is divided into two parts. The first one covered «Planning and Response» and the second one «Recovery and Training» held in different places around California. The purposes of this series of workshops were: to write or update a library emergency plan; use practical decision-making skills during an emergency; conduct an assessment of the buildings; set post-disaster action priorities for the library; pack and air-dry wet books, deal with AV computer media and work with emergency response service providers and the media.

- **DISTANCE LEARNING COURSE, 2004**

Title: Distance Learning Course on Disaster Planning

Dates: 18 February 2004 (Follow-up sessions on March 10 and March 31, 2004)

www: <http://solinet.net>

Organiser: SOLINET

Contact person: Vanessa Richardson

E-mail contact: vrichardson@solinet.net

Address:

Solinet

1438 West Peachtree Street NW

Suite 200

Atlanta, Georgia

Tel. +1 800 999 8558

Description: This class guides participants through the development of a written disaster plan. This Web-based workshop is designed to support the work of an institution's disaster planning committee. The modules cover: establishment of a planning structure, information gathering, including risk assessment and resource list development, setting recovery priorities, an overview of recovery procedures, plan development and working with disaster recovery vendors.

- **WORKSHOP, 2003**

Title: Disaster Response: Salvaging Museum, Library, and Archival Materials

Dates: 7-8 August; 11-12 August; 25-26 August 2003 and 4-5 September; 15-16 September 2003

Place: State Historical Society of North Dakota; South Dakota Art Museum; Milwaukee Public Museum; Minneapolis Institute of Arts and University of Iowa

City: Bismarck, Brookings, Milwaukee, Minnesota and Iowa city

www: <http://www.preserveart.org/wkshps/workshops.html>

Organiser: Upper Midwest Conservation Association

Contact person: Melinda Markell

E-mail contact: umca@aol.com

Address:

Upper Midwest Conservation Association

2400 Third Avenue South

Minneapolis, MN 55404

Tel. +1 612 870 3120 - **Fax** +1 612 870 3118

Description: The workshop trains participants to successfully and safely overcome disasters to their collections. It focuses on the salvage aspects of disaster response. Participants worked with objects representing different types of disasters and learned the hands-on technique for proper salvage.

- **COURSE, 2002**

Title: Introduction to Health and Safety in Museums

From: 9 July 2002 **To:** 15 August 2002

Place: George Washington University

City: Washington, D.C.

www: <http://www.gwu.edu>

Organiser: George Washington University

Contact person: David Goldsmith

E-mail contact: eohdfg@gwumc.edu

Contact person: Catharine Hawks

E-mail contact: cahawks@aol.com

Address:

TBA in Ross Hall

George Washington University Campus

2121 Eye Street, N.W.

Washington, D.C. 20052

Tel./Fax +1 703 876 9272

Description: The purposes of this course were: to describe the major health and safety issues in museums and related institutions relative to employees, volunteers and visitors; to identify major health and safety hazards that might be encountered in museum operations (exhibit preparation, collection management and care, research, and interpretative programming); to provide state of the art occupational safety and health management for museums; to provide an understanding of the pertinent regulations and the role of regulatory agencies in ensuring safety in museums; to identify procedures to improve public safety and staff emergency response in museums; to describe methods of controlling museum hazards and preventing occupational and environmental health effects, including occupational safety, fire prevention, electrical safety, machine guarding, local exhaust, ventilation, hazardous waste handling, and personal protection equipment.

- **WORKSHOP, 2002**

Title: Protection Library Collections: Emergency Preparedness, Response and Recovery

Dates: 2, 7, 9, 15 May 2002 and 22 August 2002

Place: Foster Library; Sacramento Public Library; Shasta Public Library and Fresno County Library

City: Ventura, Sacramento, Redding, Fresno

www: <http://cpc.stanford.edu/about/index.html>

Organiser: California Preservation Clearinghouse

Contact person: Julie A. Page

E-mail contact: jpage@ucsd.edu

Address:

Preservation Department - Geisel Library

University of California, San Diego

9500 Gilman Dr. 075N

La Jolla, CA 92093-0175

Tel. +1 858 534 7695

Description: This course is divided into two parts. The first one covered «Planning and Response» and the second one «Recovery and Training» held in different places around California. The purposes of this series of workshops were: to write or update a library emergency plan; use practical decision-making skills during an emergency; conduct an assessment of the buildings; set post-disaster action priorities for the library; pack and air-dry wet books, deal with AV computer media, and use a fire extinguisher.

- WORKSHOP, 2001

Title: Disaster Response: The Critical First 48 Hours

Dates: August 9-10; August 13-14; August 16-17; August 20-21 and August 23-24, 2001

Place: Milwaukee Public Museum; Mount Rushmore; North Dakota Historical Society; Blanden Memorial Art Museum and Minnesota Historical Society

City: Milwaukee; Keystone; Bismarck; Fort Dodge and St. Paul

www: <http://www.preserveart.org/wkshps/workshops.html>

Organiser: Upper Midwest Conservation Association

Contact person: Melinda Markell

E-mail contact: umca@aol.com

Address:

Upper Midwest Conservation Association

2400 Third Avenue South

Minneapolis, MN 5504

Tel. +1 612 870 3128; +1 612 870 3128 - **Fax** +1 612 870 3118

Description: This workshop covered all aspects of disaster response in the critical 48 hours after a disaster occurs. Topics covered include health and safety, insurance, working with FEMA, setting up a disaster response team, using a disaster preparedness plan, identifying local resources, establishing a disaster response equipment and material cache, documenting a disaster and recovery efforts, and team building exercises including a practical disaster response scenario.

- FORUM, 2001

Title: Risk Management and Assessments of Natural Hazards. Toward a Safer America: Building Natural Hazard Resistant Communities through Risk

From: 5 February 2001 **To:** 6 February 2001

Place: Hotel Washington

City: Washington, D.C.

www: <http://www.otcm.gov/risk/proceeding/riskproceedings2001.htm>

Organiser: US Government

Description: The purpose of this forum was to assess the state of risk assessment and management for natural hazards. To do this, federal research, applications, services, implementations, and public outreach programmes were reviewed.

Other

- VIRTUAL FORUM, 2004

Title: Building Capacities in Disaster Response

Date: 7 April 2004

Place: Internet

www: <http://www.forum.aidworkers.net/exchange/20040407.html>

Organiser: Aid Workers Exchange

Contact person: Mr. Phil Gelman

E-mail contact: sphere-consultation@aidworkers.net

Description: Aid Workers Exchange is a weekly knowledge-sharing bulletin for development and relief practitioners. It alternates between questions/responses and short articles.

Disaster preparedness is an important element of relief and development work. Is it impossible to bring together the critical actors, governmental and non-governmental organisations, and communities for a coordinated response? Phil Gelman described one answer to the question, using the Sphere Project as a starting point to build a common platform.